

**RESOLUTION NO. 2024-5-1**

**LAKEHURST WATER AND SANITATION DISTRICT  
JEFFERSON AND DENVER COUNTIES, COLORADO**

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**A RESOLUTION DESIGNATING THE WEBSITE ACCESSIBILITY OFFICER  
AND ADOPTING A WEBSITE ACCESSIBILITY POLICY FOR THE  
LAKEHURST WATER AND SANITATION DISTRICT**

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**WHEREAS**, pursuant to Section 32-1-1001(1)(h) C.R.S., the Board of Directors (“Board”) of the Lakehurst Water and Sanitation District (“District”) is responsible for the management, control, and supervision of the business and affairs of the District; and

**WHEREAS**, pursuant to Section 32-1-1001(1)(i) C.R.S., the Board has the authority to appoint one or more agents; and

**WHEREAS**, pursuant to HB 21-1110, all public entities are required to have a Website Accessibility Policy (“Policy”) adopted and in place by July 1, 2024; and

**WHEREAS**, the Board has determined that it is appropriate to designate an accessibility officer in order to provide accessible facilities, elements, and channels of communication to all members of the public through the District’s website; and

**WHEREAS**, the Board has determined that it is appropriate to adopt a Policy regarding the District’s website accessibility; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Lakehurst Water and Sanitation District that:

**1. Website Accessibility Officer.**

(a) The District Manager, is hereby designated as the Website Accessibility Officer (“Accessibility Officer”) for the District and is responsible for the uploading, maintenance, and care of the data on the District’s website.

(b) The Accessibility Officer shall have the authority to designate such agents as the Officer shall determine appropriate to perform any and all acts necessary to enforce and execute the provisions of this Resolution.

**2. Website Requirements.** The District will use its best efforts to always have a website in compliance with Web Content Accessibility Guidelines (WCAG 2.1) and commercial screen reading software.

3. **Policy**. The Policy attached hereto as Exhibit A and incorporated herein by this reference, is hereby adopted as the official Website Accessibility Policy for the District. This policy will be posted on the District's website.

4. **Severability**. If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

5. **Effective Date**. This Resolution shall take effect and be enforced immediately upon its adoption by the Board of Directors of the District.

The foregoing Resolution was approved and adopted this 20<sup>th</sup> day of May, 2024

LAKEHURST WATER AND SANITATION  
DISTRICT

By: \_\_\_\_\_  
William ("Jake") D. Schild, President



Attest:

  
\_\_\_\_\_  
Keith Francis, Secretary

**EXHIBIT A**  
**WEBSITE ACCESSIBILITY POLICY**

This accessibility policy (“Accessibility Policy”) was approved by the Lakehurst Water and Sanitation District (“District”) Board of Directors on May 20, 2024.

The District is fully committed to providing accessible facilities, elements, and channels of communication to all members of the public. As part of this commitment, the District has a policy of providing an accessible website compatible with the Web Content Accessibility Guidelines (WCAG 2.1) and commercial screen reading software. All features of the website will be coded to allow individuals with vision and other impairments to understand and use the website to the same degree as someone without disabilities. We welcome feedback and can often resolve issues in a timely manner if they arise.

If you need any special assistance or accommodations, please contact our accessibility officer at [manager@lakehurstwater.org](mailto:manager@lakehurstwater.org) or telephone number 303-985-7895.

**Ongoing Compliance Information**

**Compliance Officer**

The District has designated the District Manager, as its compliance officer for website disability-related accommodations. The compliance officer has received training in website accessibility and updates the site in accordance with those best practices. Contact our accessibility officer to report an issue.

**Compliance Procedures and Reports**

In addition to annual testing with users with a wide range of disabilities and coding our website to WCAG standards, the District regularly scans its website to ensure ongoing compliance and makes timely changes to any inaccessible items, if any are found. For purposes of enhancing our commitment to transparency, the District will make the last three months of its reports available to the public.

**Linked Documents and Third Parties**

Please note that this site may link out to third-party websites, such as state or federal agencies, that do not have accessible content. This site may also include documents provided by third parties included in our agenda packets, for example. While we cannot control the accessibility of content provided by third parties, we are happy to assist any member of the public with reading and accessing content on our site.

Please contact our accessibility officer at [manager@lakehurstwater.org](mailto:manager@lakehurstwater.org) or telephone number 303-985-7895 if you have an issue or see any areas that need improvement.

## **Report an Accessibility Issue**

We are committed to your ability to access all content. Any issues or requests reported will be responded to by the compliance officer or designee within 2 business days.